

City of Victoria  
Council Minutes  
February 15, 2016  
Regular Meeting

The Governing Body of the City of Victoria met in regular session on February 15, 2016 at 5:30 PM in Council Chambers of City Hall.

**Roll Call**

Council Members Dustin Schumacher, Erica Dinges, Jerry Brungardt, Leroy Schmidtberger and Kenneth Pfeifer present.

**Presiding**

The Honorable Mayor Jerry Kanzenbach.

**Also Present**

Nancy Piatt, Police Chief Cole Dinkel, City Superintendent Jake Nuss, Public Works Assistant Brad Schmidtberger, Arlyn Schumacher, Joe Porter, Jim Pfanenstiel, Public Works Employee Scott Zimmerman, Wilmer Dinkel Jr., Mark Karst, Karen Nowak, Patrol Officer Ryan Mauch, Kori Braun, Jim Scheck, Otto Dinkel, Dale Weigel and City Clerk Mary Pfeifer.

**Minutes**

Minutes of the January 19, 2016 regular meeting and February 8, 2016 special meeting were presented for review. Motion by Leroy Schmidtberger, second by Dustin Schumacher to approve the minutes as submitted.

Vote: 5 Ayes 0 Nays, Motion declared carried.

Minutes from the Victoria Housing Authority and Victoria Volunteer Fire Department were also reviewed.

**Warrant Ordinance A-02-16**

Ordinance A-02-16, consisting of bills against the City for the month of January was presented for review. Motion by Kenneth Pfeifer, second by Leroy Schmidtberger that Ordinance A-02-16 be approved and all bills paid.

Vote: 5 Ayes 0 Nays, Motion declared carried.

## **Agenda**

Motion by Jerry Brungardt, second by Erica Dinges to approve the agenda with modifications of newsletter, water committee report, mayor/council communication, work day schedule, pool salary, and purchasing policy

Vote: 5 Ayes 0 Nays, Motion declared carried.

## **Swimming Pool Management**

Karen Nowak and Kori Braun are interested in managing the pool for the summer. They are willing to get the proper training. They have looked at the pool and had some items they would like to see repaired. The deck surface is slick and needs resurfacing, the diving board has a dip in it and holds water causing it to be slick, there is a hydrant to the big slide that is not working, there are issues with the baby pool drain, possibility of getting the radio speakers working or replaced, there are about 10 lounge chairs that need to be replaced, possibility of purchasing umbrella tables and there are several ladders that are cracked. Council would like a prioritized list and get cost estimates for some of the items on the list.

## **Citizens Comments**

Citizens comments: Joe Porter has an issue with the street next to his house. There are some bad spots. Public works employees will get a cost estimate of hauling in several loads of road rock and look at what work needs to be done to the ditches for the next meeting.

## **Police Department Report**

Police Chief Cole Dinkel gave his department report. No major issues or break downs. There have been a few cats trapped.

## **City Superintendent Report**

City Superintendent Jake Nuss gave his department report. The State of Kansas conducted a safety inspection. The city will get a written report. One item the city needs to purchase are eye wash stations located at the pool and the reservoir. Motion to purchase the eye wash sinks that are hooked up to a water source with the plastic balls by Leroy Schmidtberger, second by Jerry Brungardt. .

Vote: 5 Ayes 0 Nays, Motion declared carried.

City employees are working on crack sealing. Additional crack sealing material will need to be purchased to finish. Motion to purchase a pallet of crack sealing material by Jerry Brungardt, second by Dustin Schumacher.

Vote: 5 Ayes 0 Nays, Motion declared carried.

Public Works Employee Brad Schmidtberger presented a city map showing which streets need to be chip sealed with the counties help. Motion to purchase rock and oil for chip sealing contingent on help from the county by Erica Dinges, second by Leroy Schmidtberger.

Vote: 5 Ayes 0 Nays, Motion declared carried.

Motion to approve the purchase of the pool paint by Leroy Schmidtberger, second by Kenneth Pfeifer

Vote: 5 Ayes 0 Nays, Motion declared carried.

### **Food Vendor Fee**

The City of Hays does not charge food trucks a fee to set up and conduct business. They just have to check with the police department. Motion to let food vendors conduct business in the city by filling out an application and paying a fee of \$25 per year by Leroy Schmidtberger, second by Dustin Schumacher.

Vote: 5 Ayes 0 Nays, Motion declared carried.

### **Monthly Mileage Reimbursement**

The issue of monthly mileage reimbursement was discussed. Options discussed was an additional city vehicle purchase and eliminate the reimbursement, turn in exact log of mileage and get reimbursed the IRS mileage rate or lower monthly reimbursement. Motion to pay each public works employee \$125.00 per month and include it in payroll along with turning in mileage for personal use of private vehicles which will be reimbursed at the IRS mileage rate beginning March 1, by Erica Dinges, second by Leroy Schmidtberger.

Vote: 5 Ayes 0 Nays, Motion declared carried.

### **Fire Department Elections**

Fire department elections were held. Motion to approve Verlin Hammerschmidt as Fire Chief, Kevin Kline as Assistant Fire Chief, Kami Weber as Secretary and Dave Gagnon as Firemen's Relief Association Secretary by Jerry Brungardt, second by Leroy Schmidtberger.

Vote: 5 Ayes 0 Nays, Motion declared carried.

### **GAP Waiver**

Motion by Leroy Schmidtberger, second by Kenneth Pfeifer to approve and adopt Resolution C-285 requesting the Director of Accounts and Reports to waive the requirements of K.S.A.-1120a(a) as they apply to the City of Victoria for the calendar year ending December 31, 2016.

Vote: 5 Ayes 0 Nays, Motion declared carried.

### **Charter Ordinance 8**

City Attorney Don Hoffman prepared Charter Ordinance 8 concerning November elections. There were some questions on filling vacancies. Will get clarification for the next regular council meeting.

## **Operation and Maintenance Assurance Statement**

Motion to approve the 2016 Annual Operation and Maintenance Assurance Statement with the Kansas Department of Wildlife and Parks by Leroy Schmidtberger, second by Jerry Brungardt. Vote: 5 Ayes 0 Nays, Motion declared carried.

## **City Equipment**

The City Council would like to have the Public Works Employees compile a list of tools they need to have the city pick-up and shop equipped without using any employees personal tools.

## **Pool Salaries**

Councilmember Brungardt would like to think about increasing pool manager salaries. The 2015 swimming pool expenses will be looked at to see how the year ended.

## **Newsletter**

Councilmember Schumacher questioned why the possibility of having another public meeting was not removed from the newsletter.

## **Water Board**

The Water Board will have an update for the next meeting.

## **Communication**

Councilmember Schumacher spoke about having better communication between council and the mayor.

## **Purchases**

Consensus of the council was to have any purchases get prior approval from council even if someone feels it is an emergency situation.

## **Executive Session**

Councilmember Erica Dinges left council chambers.

7:30 PM Motion to go into executive session for 10 minutes to discuss personnel issues of non-elected personnel and include City Clerk Mary Pfeifer.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Regular Session**

7:40 PM Motion to return to regular session by Leroy Schmidtberger, second by Dustin Schumacher to return to regular session.

Vote: 4 Ayes 0 Nays, Motion declared carried.

Councilmember Erica Dinges returned to council chambers.

Council would like to have small purchases run thru the City Superintendent as well as keeping the superintendent informed.

## **Work Hours**

Motion by Leroy Schmidtberger, second by Jerry Brungardt to have public works employees work from 8:00 am until 5:00 pm with an hour lunch break and summer hours from Memorial Day until Labor Day of 7:00 am until 4:00 pm.

Vote: 4 Ayes 0 Nays 1 Abstain, Motion declared carried.

## **Executive Session**

Councilmember Erica Dinges left council chambers.

7:45 PM Motion to go into executive session for 5 minutes to discuss personnel issues of non-elected personnel and include City Superintendent Jake Nuss and Public Works Employee Brad Schmidtberger by Jerry Brungardt, second by Leroy Schmidtberger.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Regular Session**

7:50 PM Motion by Leroy Schmidtberger, second by Jerry Brungardt to return to regular session.

## **Executive Session**

7:51 PM Motion to go into executive session for 10 minutes to discuss personnel issues of non-elected personnel and include City Superintendent Jake Nuss and Public Works Employee Brad Schmidtberger by Dustin Schumacher, second by Leroy Schmidtberger.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Regular Session**

8:01 PM Motion to return to regular session by Leroy Schmidtberger, second by Jerry Brungardt.

Vote: 4 Ayes 0 Nays, Motion declared carried.

### **Executive Session**

8:02 PM Motion to go into executive session for 5 minutes to discuss personnel issues of non-elected personnel and include City Superintendent Jake Nuss and Public Works Employee Brad Schmidtberger by Jerry Brungardt, second by Kenneth Pfeifer.

Vote: 4 Ayes 0 Nays, Motion declared carried.

### **Regular Session**

8:07 PM Motion to return to regular session by Leroy Schmidtberger, second by Kenneth Pfeifer.

Vote: 4 Ayes 0 Nays, Motion declared carried.

Councilmember Erica Dinges returned to council chambers.

### **Adjournment**

All business on hand having been discussed, Motion to adjourn by Dustin Schumacher, second by Jerry Brungardt.

Vote: 5 Ayes 0 Nays, Motion declared carried.

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Jerry Kanzenbach, Mayor

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Mary Pfeifer, City Clerk