

City of Victoria  
Council Minutes  
June 20, 2022  
Regular Meeting

The Governing Body of the City of Victoria met in regular session on June 20, 2022, at 5:30 PM in Council Chambers of City Hall.

**Roll Call**

Council Members Ryan Lichter, Harland Rupp and Zach Kanzenbach. Erica Dinges, Matt Orr and Mayor John Schulte absent.

**Presiding**

Council Member Ryan Lichter.

**Also Present**

Jamie Sterling, James Bell, Nancy Piatt, Patrol Officer Ryan Mauch, Police Chief Cole Dinkel, Fire Chief John Weber, David Clingan, Jeff Pfeifer, Amy Towns, Jennifer Hecker, Joe Leroux City Superintendent Brad Schmidtberger, City Attorney Don Hoffman, and City Clerk Mary Pfeifer.

**Pledge**

The Pledge of Allegiance was recited.

**Minutes**

Minutes of the May 16, 2022, regular meeting were presented for review. Motion by Harland Rupp second by Zach Kanzenbach to approve the minutes as submitted.

Vote: 3 Ayes 0 Nays, Motion declared carried.

Minutes from the Victoria Volunteer Fire Department, Victoria Housing Authority and Victoria Planning Commission were also reviewed.

**Ordinance A-06-22**

Ordinance A-06-22 consisting of bills against the City for the month of May was presented for review. Motion by Zach Kanzenbach, second by Harland Rupp that Ordinance A-06-22 be approved and all bills paid.

Vote: 3 Ayes 0 Nays. Motion declared carried.

## **Agenda**

Motion by Harland Rupp, second by Zach Kanzenbach to approve the agenda as presented.

Vote: 3 Ayes 0 Nays. Motion declared carried.

## **Appoint Sterling as City Clerk**

A letter was submitted by Mayor John Schulte to appoint Jamie Sterling as City Clerk.

Motion by Ryan Lichter, second by Zach Kanzenbach to appoint Jamie Sterling as Victoria City Clerk.

Votes: 3 Ayes 0 Nays. Motion declared carried.

## **Options Donation**

Options Director Jennifer Hecker and Operations Specialist Amy Towns, presented statistics and different costs of funding the program. Information regarding domestic violence and domestic murders was presented. They now have a domestic violence helpline with a mobile advocacy. They are operating at a 50% capacity in the shelter and the need to overflow victims to hotels has grown. The cost is three to four times as much to house them in a hotel than the shelter itself. Expenses and needs are increasing and funds are decreasing.

5:38 Matt Orr entered Council Chambers.

Options is starting a Student Advisory Board which will include Victoria High School.

Motion by Harland Rupp, second by Ryan Lichter to raise the donation funds from \$1,000.00 to \$2,000.00.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Victoria Community Coalition**

Jeff Pfeifer updated Council on the Victoria Community Coalition's last community meeting

The community was asked what they desire to have in our community. Some of the priorities were land for homes and businesses, better communication throughout the community, a grocery store such as a Dollar General, childcare, senior housing, a senior center or community center. Betty Johnson through the Dane Hansen Foundation facilitated the meeting. Cody Scheck has filed the 501C3. They are also looking at the Moderate Income Housing Grant. There is no match for it. It CAPS out at \$300,000.00 year. Before the grant application is turned in, they will have to have a community meeting with City Council. Jeff explained there is another step in the process called the HIAC, which is the Housing Inter Agency Committee. Once the HAT is done, this committee will need a representative from the City for this meeting. They look at the results of the HAT survey and make recommendations on how they can help us.

## **Police Report**

Police Chief Cole Dinkel gave his department report. He had no requests at this time. The new protective vests that were ordered have not yet arrived. They have one trial radio in and he is carrying it to test it.

## **City Superintendent Report**

City Superintendent Brad Schmidtberger gave his department report. There is an opportunity for the City to purchase some water rights. Schmidtberger had no information on how deep the well is or how much it can pump. Consensus of the Council would like to get a cost of testing the well. Schmidtberger gave an update on the Cathedral Street project. The driving lane has been moved from 12 feet to 10 feet in front of the church making it drastically better. Schmidtberger has stated he mapped roads out and stated which ones he felt need the most work. Materials are hard to get. The City needs to generate a letter to the county for help with chip sealing some streets. The trash truck is in need of repairs. The lead and copper test has been sent in and is in process; we are waiting the results.

## **Fire Chief Report**

Fire Chief John Weber gave his department report. He presented the “wish” list for the fire department that would make their life a little simpler. They received bottles through the CARES Act and need to order quick coupler design. They would like Ready Racks for gear per individual firefighter so it is easier to grab gear and keep it separate from other fire-fighters. Everyone has their own masks. They are also asking for a dryer that is electric so the gear dries faster. They would also like a gear backpack that all their gear would fit in. Motion by Zach Kanzenbach to purchase equipment up to \$21,000.00, second by Harland Rupp. Vote: 4 Ayes 0 Nays. Motion declared carried.

## **Cameras**

The City has not heard back from Nex-Tech with a quote yet. This matter will be tabled until next meeting.

## **July 4th**

Motion by Ryan Lichter to allow fireworks to be discharged on July 4th only from 8:00 am to midnight. Second by Matt Orr  
Vote: Ayes 4 Nays 0. Motion declared carried.

## **Equity Bank**

Equity Bank RFP contract is coming due in December. Need Council to decide if the City wants to stay with Equity Bank or send out RFP's again. Motion by Ryan Lichter to stay with Equity Bank, second by Zach Kanzenbach.

Vote: Ayes 4 Nays 0. Motion declared carried.

## **Mitigation Plan**

The Emergency Mitigation Plan was discussed. Motion by Zach Kanzenbach for renewal of the previous plan, second by Ryan Lichter.

Vote: Ayes 4 Nays 0. Motion declared carried.

## **KPERS**

Motion by Ryan Lichter to appoint the new City Clerk, Jamie Sterling, as the KPERS designated agent. Second by Matt Orr.

Vote: Ayes 4 Nays 0. Motion declared carried.

## **Gorham Bank**

Motion by Harland Rupp to appoint City Clerk, Jamie Sterling, as the Gorham Bank resolution designated agent, second by Zach Kanzenbach.

Vote: Ayes 4 Nays 0. Motion declared carried.

## **IRS Mileage**

IRS mileage rate went up from .585 to .625. Motion to accept the mileage rate increase beginning July 1, 2022, by Zach Kanzenbach, second by Matt Orr.

Vote: Ayes 4 Nays 0. Motion declared carried.

## **Freedom Information Officer**

Motion to appoint Jamie Sterling, City Clerk, to be the Freedom of Information Officer by Ryan Lichter, second by Harland Rupp.

Vote: Ayes 4 Nays 0. Motion declared carried.

## **Retirement Reception**

The reception for Mary as she retires will be held July 17th at the VFW. There will be a lunch for employees and spouses as well as past employees and spouses. Cost per plate is \$10.50-\$11.50. Motion by Harland, second by Zach for retirement reception.

Vote: Ayes 4 Nays 0. Motion declared carried.

## **Water Leak Adjustment**

Water Leak Adjustment was discussed. The resolution was provided to the Council members. Council feels it falls under category A. The customer can't file again until 2026 if something else happens with their irrigation system. The amount of the leak adjustment is \$1,065.10. Motion to approve \$1,065.10 adjustment based on resolution allowance by Ryan Lichter, second by Zach Kanzenbach.

Vote: Ayes 3 Nays 1. Motion declared carried.

## **Conditional Use**

Victoria Planning Commission had a hearing regarding Conditional Use BZA-CU-22-02 for the garage on an empty lot. Motion to approve by Matt Orr, second by Harland Rupp.

Vote: Ayes 3 Nays 0 Abstain 1. Motion declared carried.

## **Variance**

Victoria Planning Commission had a hearing regarding Variance BZA-V-22-04 for a fence that will be a 10 ft. setback instead of 20 ft. Motion to approve by Matt Orr, second by Harland Rupp.

Vote: Ayes 3 Nays 0 Abstain 1. Motion declared carried.

## **EBH Billing**

Motion to approve EBH pay estimate in the amount of \$3,596.11 by Harland Rupp, second by Zach Kanzenbach

Vote: Ayes 4 Nays 0. Motion declared carried.

## **Pay Estimate NO. 4**

Motion to approve pay estimate NO. 4 Downey Drilling in the amount of \$48,734.49 by Harland Rupp, second by Ryan Lichter

Vote: Ayes 4 Nays 0. Motion declared carried.

## **Comments**

There were no citizen comments or mayor comments.

## **Adjournment**

All business on hand having been discussed, Motion to adjourn by Matt Orr second by Zach Kanzenbach

Vote: Ayes 4 Nays 0.

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John Schulte, Mayor

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Jamie Sterling, City Clerk