

City of Victoria  
Council Minutes  
March 21, 2022  
Regular Meeting

The Governing Body of the City of Victoria met in regular session on March 21, 2022, at 5:30 PM in Council Chambers of City Hall.

**Roll Call**

Council Members Ryan Lichter, Zach Kanzenbach and Harland Rupp present. Absent Erica Dinges.

**Presiding**

Mayor John Schulte.

**Also Present**

Police Chief Cole Dinkel, Nancy Piatt, James Bell, Matt Orr, Jeff Pfeifer, Paul Dreiling, Jessica Schroeder, Christian Wellbrock, Cadence Dickey, Keith Marvin, Mason Herrman, Beth Warren and City Clerk Mary Pfeifer.

**Pledge**

The Pledge of Allegiance was recited.

**Minutes**

Minutes of the February 21, 2022, regular meeting and the February 28, 2022, special meeting were presented for review. Motion by Ryan Lichter, second by Harland Rupp to approve the minutes as submitted.

Vote: 3 Ayes 0 Nays, Motion declared carried.

Minutes from the Victoria Fire Department and Victoria Rec Commission were also reviewed.

**Warrant Ordinance A-03-22**

Ordinance A-03-22 consisting of bills against the City for the month of February was presented for review. Motion by Zach Kanzenbach, second by Ryan Lichter that Ordinance A-03-22 be approved and all bills paid.

Vote: 3 Ayes 0 Nays, Motion declared carried.

## **Agenda**

Motion by Ryan Lichter second by Zach Kanzenbach to approve the agenda with modifications of change the order of the agenda and change order with pay estimate for the Cathedral Street Project.

Vote: 3 Ayes 0 Nays, Motion declared carried.

## **Appointment**

With the resignation of Councilmember Dustin Schumacher, Mayor John Schulte offered the name of Matt Orr for appointment to fulfill the remaining term of Schumacher. Motion by John Schulte, second by Ryan Lichter to appoint Matt Orr to fulfill the remaining term of Dustin Schumacher.

Vote: 4 Ayes 0 Nays, Motion declared carried.

Orr was sworn in as Councilmember by City Clerk Mary Pfeifer.

## **Gilmore Bell**

Beth Warren from Ranson Financial reviewed the bond sale needed for the Cathedral Street Project. Motion to approve the Resolution C-308 Authorizing Street Improvements In The City And Providing For The Payment Of The Costs by Harland Rupp, second by Zach Kanzenbach.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Resolution C-309**

Motion to approve Resolution C-309 Offering For Sale Of General Obligation Bonds by Harland Rupp, second by Zach Kanzenbach.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Marvin Planning**

Keith Marvin with Marvin Planning reviewed the comprehensive plan and updated zoning regulations. Motion by Ryan Lichter, second by Zach Kanzenbach to approve the comprehensive plan.

Vote: 4 Ayes 0 Nays, Motion declared carried.

Motion by Zach Kanzenbach, second by Ryan Lichter to approve the revised zoning regulations.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Welcome Signs**

A high school civics class presented its plan for welcome signs. Funding was discussed. They will hold a breakfast for a fundraiser and are applying for a grant. They requested monetary help from the city. Motion to provide up to \$2,500.00 for the new welcome signs by Harland Rupp, second by Zach Kanzenbach.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Public Hearing**

Motion to open the public hearing for the revisions to Floodplain Regulations in Ordinance B-573 by Ryan Lichter, second by Matt Orr.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Close Public Hearing**

With no comments from the public, Motion to close the public hearing for the revisions to Floodplain Regulations in Ordinance B-573 by Ryan Lichter, second by Zach Kanzenbach.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Police Department Report**

Police Chief Cole Dinkel gave his department report. The cost for the new department vests is \$1300.00 each. Chief Dinkel will check on prices of the vest for part-time help. Motion to approve the purchase of 3 vests by Ryan Lichter, second by Harland Rupp.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Ordinance B-573**

Motion to approve Floodplain Management Ordinance No. B-573 by Zach Kanzenbach, second by Ryan Lichter.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **City Superintendent Report**

City Superintendent Brad Schmidtberger was unable to attend the meeting. Mayor John Schulte gave his department report. Cathedral Street Project is moving forward. The concrete should start flowing and more of the street will be torn out.

## **Curb Painting**

Councilmember Ryan Lichter would like to see the corner at 10th and Elm on the east side of the street get painted for no parking. There is a problem with people parking too close to the corner with the back end of the car almost sticking out on 10th Street. Lichter feels this is a safety issue.

### **Water Bill Leak Adjustment**

A request for a water bill adjustment for a leak was submitted by Keith Linenberger. The request amount was \$342.30. Motion to approve the water leak adjustment for \$342.50 requested by Keith Linenberger by Harland Rupp, second by Zach Kanzenbach.

Vote: 4 Ayes 0 Nays, Motion declared carried.

### **Greenway Trail Update**

Jeff Pfeifer let Council know the concepts have been sent in for the Greenway Trail and should find out the results in May.

### **Records Retention Policy**

A records retention policy was submitted for approval by City Clerk Mary Pfeifer. Motion to approve the records retention policy by Matt Orr, second by Ryan Lichter.

Vote: 4 Ayes 0 Nays, Motion declared carried.

### **Change Order**

A change order request from Vogts Parga in the amount of \$53,056.00 to add curb and gutter for the entire street was submitted for Council approval. Motion to approve the change order request in the amount of \$53,056.00 by Matt Orr, second by Harland Rupp.

Vote: 4 Ayes 0 Nays, Motion declared carried.

### **Sealed Bids**

Council will advertise for sealed bids for the 2008 Ford F-250. It does not have a bed, but will include the bed that was removed from the 2014 Ford pickup. Sealed bids will need to be turned in by April 14, 2022, by 5:00 PM.

### **Donation**

Consensus of the Council was to donate \$100.00 to VIP for Project Prom.

### **Flower Pots**

The City will again allow residents to take care of the flower pots along Main Street. They can spend \$25.00 per pot.

### **St. Fidelis CMB**

A cereal malt beverage application was submitted by Jan Brungardt/St. Fidelis for Council approval. Motion to approve the cereal malt beverage application submitted by Jan Brungardt/St. Fidelis by Ryan Lichter, second by Zach Kanzenbach.

Vote: 3 Ayes 0 Nays 1 Abstain

## **Change Order**

A change order request was submitted by APAC in the amount of \$69,910.00 for the water project to repair and update pumps at the reservoir. Motion to approve the change order in the amount of \$69,910.00 by Matt Orr, second by Harland Rupp.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Pay Estimate No. 3 and No. 8**

Pay Estimate No. 3 from Downey Drilling in the amount of \$143,220.20 and Pay Estimate No. 8 from APAC in the amount of 165,883.30 were submitted for approval. Motion to approve Pay Estimate No. 3 in the amount of \$143,220.20 and Pay Estimate No. 8 in the amount of \$165,883.30 by Ryan Lichter, second by Harland Rupp.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **EBH Billing**

EBH submitted a billing for approval in the amount of \$39,062.54. Motion to approve the EBH billing in the amount of \$39,062.54 by Harland Rupp, second by Zach Kanzenbach.

Vote: 4 Ayes 0 Nays, Motion declared carried.

## **Citizen Comments**

Jeff Pfeifer spoke about the city partnering with Northwest Planning and Development Commission.

No comments from the Mayor

## **Adjournment**

All business on hand having been discussed, Motion to adjourn by Matt Orr, second by Harland Rupp.

Vote: 4 Ayes 0 Nays, Motion declared carried.

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John Schulte, Mayor

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Mary Pfeifer, City Clerk