

City of Victoria  
Council Minutes

September 18, 2023  
Regular Meeting

Page 1

The Governing Body of the City of Victoria met in regular session on September 18, 2023, at 5:30 PM in Council Chambers of City Hall.

- Roll Call** Present were Council Members Ryan Lichter, Harland Rupp, Erica Dinges, Matt Orr, Matt Sander.
- Presiding** Honorable Mayor John Schulte.
- Also Present** Nancy Piatt, James Robben, Christopher Piatt, Brenton Hoffman, Police Chief Cole Dinkel, City Superintendent Brad Schmidtberger, City Attorney Don Hoffman and City Clerk Jamie Sterling.
- Pledge** The Pledge of Allegiance was recited.
- Minutes** Minutes of the August 21, 2023, regular meeting were presented for review. Motion by Matt Sander, second by Ryan Lichter to approve the minutes as submitted.  
Vote: 5 Ayes 0 Nays, Motion declared carried.  
  
Minutes from the Victoria Planning Commission were also reviewed.
- Warrant Ordinance A-08-23** Ordinance A-08-23, consisting of bills against the City for the month of August was presented for review. Motion by Ryan Lichter, second by Erica Dinges that Ordinance A-08-23 be approved and all bills paid.  
Vote: 5 Ayes 0 Nays, Motion declared carried.
- Agenda** Motion by Ryan Lichter, second by Erica Dinges to approve the agenda  
Vote: 5 Ayes 0 Nays, Motion declared carried.
- Police Department Report** Police Chief Cole Dinkel gave his department report. He stated there is nothing new regarding the new pickup. He also informed council regarding several certified letters going out to individuals for yard cleanup. Chief Dinkel also informed Council regarding trees in the north alley of Main that the residents are refusing to cut down. It was decided to give them another verbal warning and after that, the City will trim them down or hire someone to do it.
- City Superintendent Report** City Superintendent Brad Schmidtberger gave his department report. Brad reported on the INA cameras that he and Cole will get together and decide where the most appropriate area to place the cameras will be. He let us know the City guys have been working on crack sealing various streets. Brad stated the meters on the wells are installed and #15 and #16 are running. Brad has contacted HFE several times for a bid and has yet to receive a bid on the lift station. Sewer lines for the new Dollar General are almost complete.

- City Newsletter** Council re-evaluated the writing of the City Newsletter. Council agreed to allow Nancy Piatt to continue to write the City of Victoria Newsletter.
- Herzogfest Pavilion** Brenton Hoffman was in attendance on behalf of the Herzogfest Committee. He stated they are looking at a CBDG Grant and donors to match funds regarding a 20 x 60 Pavilion being installed south of the Caboose in the park. Brenton will look into this more and be back in October with more information. Mayor Schulte stated we would like to have a proposal at the November meeting.
- Welcome Bags** Council gave approval for Rachel and Jamie to go ahead with Welcome bags. We will get letters out to other businesses in Victoria asking if they would be willing to donate anything to the welcome bags to give to new residents moving to the City of Victoria.
- Veterans Day** Veterans Day is on Saturday, November 11th. It is considered a paid holiday for city employees. Motion by Matt Orr, second by Matt Sander to allow City staff to have off and offices closed Friday, November 10th in recognition of Veteran's Day.  
Vote: 5 Ayes 0 Nays, Motion declared carried.
- Christmas Holiday** Motion by Ryan Lichter, second by Erica Dinges to observe Tuesday, December 26th as a day off for City Staff due to Christmas Eve being an observed paid holiday and falling on a Sunday. The Ellis County landfill is also closed that day. Trash will be picked up on Wednesday, December 27th.  
Vote: 5 Ayes 0 Nays, Motion declared carried.
- Staff Christmas Party** As of now, Council has decided to have the City Staff Christmas party on Saturday, December 16th at the VFW. Invites will be sent out to City Staff as well as the Planning Commission.
- Variance** Victoria Planning Commission held a hearing on September 7th regarding Variance BZA-V-23-04 for the purpose of constructing a fence. Motion to approve by Matt Sander, second by Ryan Lichter.  
Vote: 5 Ayes 0 Nays. Motion declared carried.
- VCC Agreement** Motion by Harland Rupp, second by Matt Sander to move forward with the VCC agreement for MIH Grant through the Northwest Kansas Planning and Development Commission as the City being the Administrative Consultant.  
Vote: 5 Ayes, 0 Nays, Motion declared carried.
- HEAL Grant** This Grant is a matching Grant. Mayor Schulte hand delivered letters to the downtown businesses of Victoria regarding if they are interested in applying for this Grant. The grant is for the outside Façade of a building or anything on the inside that is physically attached to the building such as HVAC and such. The deadline for this application is November 10th.
- NRP** James Robben was present to discuss the NRP, Neighborhood Revitalization Plan was discussed with Council. Motion by Erica Dinges, second by Ryan Lichter to adopt an ordinance for the NRP. The Ordinance will be published in the Russell County News as well as a Public hearing.  
Vote: 5 Ayes, 0 Nays, Motion declared carried.

**Software** Mayor Schulte informed Council that due to software issues, he and City Clerk Jamie Sterling will be researching a software programs. Jamie has been gathering information through the Clerk List Serve regarding those cities that use various software companies and asking opinions.

**Adjournment** All business on hand having been discussed, Motion by Matt Sander, second by Matt Orr to adjourn the meeting.  
Vote: 5 Ayes 0 Nays, Motion declared carried.

---

John Schulte, Mayor

---

Jamie Sterling, City Clerk